



Hunterdon County 4-H & Agricultural Fair, Inc.



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To: Hunterdon County 4-H Members, Families, and Leaders

Sherrie Peterson

From: Sherrie Peterson
4-H Program Assistant

Date: July 1, 2018

Re: 2018 Fair Newsletter!

The 2018 Hunterdon County 4-H and Agricultural Fair is quickly approaching; please take the time to read this newsletter which contains important information pertaining to the fair. All the information you will need, can be accessed on the fair website: www.hunterdoncountyfair.com

I know we are going to have a great fair due to all the cooperation and help of the wonderful and supportive fair committee, 4-H Office staff, 4-H parents, volunteers, members, as well as our Freeholders, Parks, Buildings and Grounds, and the Roads and Bridges Departments. On behalf of the entire 4-H Program, I would like to thank each and every one of you for your help and dedication to the Hunterdon County 4-H and Agricultural Fair.

Fair Passes

Each family is entitled to **two weekly fair passes** which have been included with this mailing. Please keep them in a safe place; **they will not be replaced if lost**. If a registered 4-H member is driving, they can stop by the 4-H Office and pick up one pass for their vehicle. 4-H families can get additional weekly passes for \$10.00. These passes will be accepted only at the Exhibitor entrance.

Exhibitor Entrance

A separate entrance will be designated for 4-H Exhibitors only. It is located past the Dairy Barn when coming from Ringoes. The weekly parking passes included in this packet are only good for this entrance. A map and layout will be presented at the Exhibitor meeting. This will be a more convenient entrance for 4-H families.

Fair Website www.hunterdoncountyfair.com

Directions, general fair rules, show rules, entry forms, and score sheets for **ALL** of the shows/events/exhibits (open, invitational, 4-H) taking place at the fair can be found on the fair website. All forms including permission forms, herdsmen forms, adult overnight agreement forms, and animal health forms

can be found on the fair website. If you still have questions after reading this guide, please do not hesitate to call the 4-H Office at (908) 788-1341.

The Fairgrounds

For those of you who are new to the 4-H Program, the fair is a very exciting time for our 4-H members. The fair is five full days of work, shows, and fun! Please keep an open mind to events and activities, and know that we are doing everything possible to have a smooth-running fair. We will need the help and support of our entire 4-H family. We encourage you and your family to become involved in the fair, the shows, events, and exhibits in their respective project areas. We look forward to working with you and to a fantastic fair. Directions to the fairgrounds can be found on the website.

Keep in mind that there are **no alcoholic beverages** allowed on the grounds. Smoking is prohibited in all barns/tents. No dogs are permitted except service dogs and dogs owned by the 4-H members enrolled in PAWS Dog Club and 4 Paws to Freedom 4-H Seeing Eye Club.

Fairground Clean-up

There is a designated weekend in which 4-H members and families can come and help clean-up for the fair. The times of the clean-up are as follows:

Saturday, August 11th, 9:00 AM – 2:00 PM

Sunday, August 12th, 12:00 Noon – 4:00 PM

Fair Set-up for Clubs

The fairgrounds will be open the weekend prior to the fair, but arrangements can be made to get in earlier with advance notice. Clubs and project areas will need to coordinate their area set-up efforts. Set-up of all livestock barns and tents can take place the weekend of Friday, August 17th - Tuesday, August 21st will be livestock barn and tent set up days. All barns, tents and the Ramsburg Building will need to be set-up and ready by Wednesday, August 22nd, 10:00 AM.

NJ 4-H Event Permission Form for Youth

NJ 4-H Event Release/Agreement Form for Adults

Any 4-H youth that will be participating in activities, shows, or events at the fair **must** complete and return the NJ 4-H Event Permission Form for Youth to the 4-H Office by **Tuesday, August 7th**. (You may bring them to the Exhibitor's meeting). **You will not be eligible to participate in 4-H fair activities if this form is not filled out and handed in before the fair. Leaders and parents staying overnight MUST complete the NJ 4-H Event Release/Agreement form for Adults.**

Herdsmen Needed

In order to keep our 4-H animals healthy and safe at the fair, we need responsible 4-H members to volunteer as herdsmen for their project area. Being a herdsman involves feeding, watering, and cleaning up after the animals in your project area, taking care of the hand washing station outside your barn, and removing manure from the barn/tent. It also involves making sure the barn/tent is clean and safe. Livestock herdsmen are responsible for staying overnight **in the barn for which they are herdsmen.** 4-H club leaders need to recommend herdsmen, so if you are interested, talk to your 4-H club leader.

Herdsmen will once again need a photo ID. If you are a herdsman you must be wearing your herdsman ID throughout the night in which you are staying. If you do not have your ID, you will be sent home, **no exceptions.** The herdsman form can be found on the fair website under member information. Please fill out the form and attach your photo to the form. Photos should not be larger than the photo box on the form. Please be sure to fill in all the information on the photo ID section of the herdsman form and submit it to the 4-H Office as soon as possible. All signatures are required or your form will not be accepted. Herdsmen forms are due by Friday, July 27th.

Barn Chaperones

We will be relying on barn chaperones to oversee the activities in the barns and supervise the herdsman. Chaperones need to have the herdsman in the barns at night by 11:00 PM. Lights are to be out in each barn by 11:30 PM. Each project area will coordinate their own barn/building schedule as they see fit, but two responsible adults must be present in each of the barns at all times. All individuals who will serve as overnight barn chaperones **must comply with the Rutgers Youth Protection guidelines. Please contact Sherrie Peterson for information, by Friday, July 13th, on how to comply. Each barn will need two adult chaperones for every ten kids, and one additional chaperone for every five additional kids.**

Each project area must give the 4-H Office their schedule of who is covering their barn and all completed forms by Tuesday, August 7th at the Exhibitor meeting. The assigned barn chaperones or the building superintendent will be held responsible for anyone not abiding by these rules.

Outstanding Barn Award

Livestock barns and tents will be judged on overall Good Housekeeping, which will include safety, cleanliness, herdsman, and decorations. The overall "Good Housekeeping" traveling plaque has been donated by 4-H Alumnus Chris Sauer. The plaque, as well as monetary awards will be awarded at the Achievement Night Program. Let's do our best to keep the barns looking their best throughout the week. **I am asking each barn/tent to give me a name of a judge who would be available at 10:00 AM to judge on one day during the fair.**

A certificate award along with the following monetary awards will be awarded

1st Place - Plaque plus \$50.00

2nd Place - \$45.00

3rd Place - \$40.00

4th Place - \$35.00

5th Place - \$30.00

6th Place - \$25.00

Exhibitor Cards

Exhibitor cards can be picked up after July 2nd, at the 4-H Office, or the Fair Exhibitor's Meeting on Tuesday, August 7th, or at 4-H Headquarters on Tuesday, August 21st.

Project Books

This is a reminder that 4-H'ers must be members in good standing in order to show at the fair. That means attending the necessary club meetings, giving a club presentation, and having project books up to date by fair time. 4-H'ers need to turn their project books into their club leaders at least a week before the due date for their county and state show entry forms.

Members entering State Animal Science Shows (small animal, horse, dairy and goat) need to hand in their record books along with their state show entry forms at least one week prior to deadline dates. Remember, if you were not registered as a 4-H member by January 1st of the current year, you are not eligible to participate in any state events. Project books and registration forms need to be handed into your club leader and he/she will bring them to the office (check with your leader as to when he/she would like them from you.) Project books should be brought to the 4-H Office approximately one week prior to the registration deadline so that ample time will be allotted for checking and sending them to the show secretary.

Independent Projects and Family Consumer Science Projects

4-H members in art, craft, photography, foods and nutrition, horticulture, sewing, and 4-H members carrying projects independently must complete all project sheets, summary sheets and score sheets brought to the entry drop off at the Extension Center on Thursday, August 16th, 6:30 PM – 8:00 PM. All sheets must be handed in at the time of drop off. If these are not completely filled out by time of arrival, your entries will not be accepted. Each exhibitor will need to have an exhibitor number. To obtain your number please contact the 4-H Office (908) 788-1341. No items or paperwork will be accepted before 6:30 PM.

Livestock Health & Safety

Certificates of Veterinary Inspection can be obtained on the [fair website](#) and are good for 30 days or the amount of time specified by your veterinarian and noted on your form. Inspection must be done on the farm of origin. Sheep and goats must be identified by one of the USDA recommended methods (ear tag or registry tattoo) in order to comply with the nation-wide effort to stop the spread of Scrapie's and other diseases. The rabbit and cavy form must be used for all small animals and must be signed by the club leader. This form is valid for 30 days. In the event of an outbreak of a contagious disease in livestock, poultry, or any other animal, the state will issue restrictions as necessary. Please check <http://www.nj.gov/agriculture/divisions/ah/news/fairshows.html> with your club leader for the regulations regarding your project animal.

****NEW to 2018, all mammals including goat, sheep, horse, cattle, alpaca, swine and llama who will be exhibited at the Hunterdon County 4-H & Agricultural Fair must be vaccinated for rabies. The vaccination must be recorded on your CVI by the veterinarian. Any livestock who is not vaccinated will not be allowed on grounds.**

Arrival of Animals

All 4-H members that are exhibiting their animals at the fair need to check with their club leader for the arrival time of their project animals. Most projects have designated Tuesday, August 21st, afternoon or evening for check in. It is recommended that each barn/tent arrange for a veterinarian to be on site when unloading animals in the barns/tents. Upon arrival each exhibitor will need to present their animal health CVI form to the veterinarian. For more information on 2018 Fair/Show Animal Health Recommendations, Regulations and Forms please visit the Hunterdon County Fair website at <http://www.hunterdoncountyfair.com>.

People Health & Safety

Please be sure to keep the health and safety of all in mind when setting up your exhibits. The Fair Committee will be providing washing stations outside of the barns and outside of the port-o-johns for the health and safety of all. We have access to water in our barns and buildings, but fair goers do not. Please use the water provided for the barns and buildings as much as possible and conserve the water in the wash stations, as it is limited.

Shows & Exhibits Open to All 4-H'ers

There are a number of shows and exhibits that are open to all 4-H members in grades 4-13 (completed, not entering). Some of them have specific requirements that you need to know well in advance of the event, so please visit the fair website for information on entering. **They include Farm to Table Auction, Horseless Horse Show and entries in caged bird, confections decorating, poultry and waterfowl, rabbit, crafts, art, photography, bake-off, and needlework.**

Cloverbud Events and Shows

There are many shows open to Cloverbud children that are fun and entertaining. All children involved in 4-H clubs who have completed K-3rd grade are encouraged to participate. All show information can be found on the fair website at <http://www.hunterdoncountyfair.com>. Cloverbud shows include Lego Design, Nature

Craft, Radical Recyclable Art, Camp Craft, Crazy Hat and Shades, Pet Show, Creepy Crawly Critter Show, Tie Dyed Parade, Bike Rally and Cloverbud Art. Ribbons and special prizes will be awarded. **Cloverbuds who will be entering Lego Design, Nature Craft, Radical Recyclable Art, Camp Craft, and Cloverbud Art will need to drop off their entries at the Ramsburg Building on Tuesday, August 21st between 11:00 AM and 2:00 PM.**

Important Fair Details and Meeting Information

Herdsmen Meeting

Tuesday, August 7th, 6:30 PM

Route 12 County Complex, Bldg. #1

There will be a mandatory meeting for all herdsmen at 6:30 PM. on Tuesday, August 7th at the Route 12 County Complex, Bldg. #1. Details of the herdsman job will be discussed. The purpose of this meeting is to make sure all necessary paperwork has been completed and handed in. It is also to go over your duties as a herdsman.

Fair Exhibitor's Meeting

Tuesday, August 7th, 7:00 PM

Route 12, County Complex, Bldg. #1

All 4-H members and their parents are invited to come to the Fair Exhibitor meeting at the Route 12 County Complex, Bldg. #1, on Tuesday, August 7th, at 7:00 PM. There will be a brief presentation on what to expect at the fair this year, followed by a question and answer session. You will be meeting members of the Fair Committee, security guards, and will see a layout of what the fair will look like. You will be able to purchase your very own 4-H fair t-shirt or 4-H sweatshirt (hoodie \$25.00, crew neck \$20.00), and get firsthand information at this meeting.

Show Superintendents

4-H Headquarters will have all your show supplies and ribbons waiting for you. Items will be ready for you to pick up approximately one hour before your show begins. The superintendent box, ribbons, official program, two copies of show results, and leftover supplies are to be returned to 4-H Headquarters within an hour after your show is completed.

The Show Ring

There are four available show rings for clubs to use at the fair. It is important that each barn keep their show ring busy. If your club/project area would like to hold an event in one of the show rings (goat, sheep, livestock, and dog), please call the 4-H Office (908) 788-1341 to see what times are available. Be sure to include set-up and clean-up times as part of time needed. It is very important that the participants and show superintendents clean up after their shows. Be sure to pick up garbage under the bleachers and put back any items that may have been moved for your show. There are PA systems available for each show ring. PA Systems can be picked up at the Fair Office one hour prior to your show, but must be returned immediately after the show ends.

Fair Schedule

Wednesday, August 22nd, 10:00 AM - 10:00 PM

Thursday, August 23rd, 10:00 AM - 10:00 PM
Friday, August 24th, 10:00 AM - 10:00 PM
Saturday, August 25th, 10:00 AM - 10:00 PM
Sunday, August 26th, 10:00 AM - 5:00 PM

The fair will open on Wednesday the 22nd at 10:00 AM. All exhibits must also set up and ready by that time. All buildings, barns, and exhibits must stay open during fair operating hours listed above. **No take down is permitted until the fair officially closes on Sunday, August 26th, 5:00 PM.**

Opening Ceremony

The Fair Opening Ceremony will take place Wednesday the 22nd, 5:00 PM, at the Main Stage. It will include an official welcome by the Fair Committee, announcement of the 2018-2019 Ambassadors, and entertainment.

Club Parade

Wednesday, August 22nd, 4:40-4:50 PM

Fairgrounds

Once again we will feature a club parade to begin opening ceremonies. Clubs should register by calling the 4-H Office at (908) 788-1341. **Get your banners ready, and have your club members meet Wednesday, August 22nd, ready to march, at 4-H Headquarters at 4:50 PM (line up will begin at 4:40 PM).** Club members should wear 4-H club shirts or fair t-shirts. This is a fun way to promote your club.

Booth Exhibits

Please call or stop by the 4-H Office to register your club for a booth exhibit by Friday, August 3rd. Since space is limited, booths will be available on a first come, first served basis so register early, **deadline will be adhered to.** Booths must be up and ready to be judged by 10:00 AM on Wednesday, August 22nd. Please be neat and considerate when setting up your fair booth.

Your club is responsible for bringing whatever equipment is needed for setting up the booth. Remember to bring scissors, staple gun, markers, tape and any other supplies you may need. **Remember: NO supplies will be provided and painting is NOT permitted. You may use any type of materials to cover the walls as long as it is secure and does not overlap onto the neighboring booth.** Please remove all of your trash, tools, and supplies when you are finished. If every one of us takes responsibility for our own trash and mess, as well as those of our club, there won't be a mess! Please do not assume someone else is going to clean-up after the fair. The booth should be restored to the way you found it, **including removal of all staples** during take down. **Clubs will not be allowed to break down their booths before 5:45 PM. on Sunday. Booths need to be totally dismantled by 6:30 PM.**

Booth Set up Schedule

The Ramsburg building will be open for clubs to set up their booths during the following hours:
Saturday, August 18th, 9:00 AM - 7:00 PM
Sunday, August 19th, after 12:00 Noon - 7:00 PM
Monday, August 20th, 9:00 AM -10:00 PM
Tuesday, August 21st, 9:00 AM - 10:00 PM

Ramsburg Building Breakdown

The leaders of the Family Consumer Science program will close the Ramsburg Building at 5:00 PM on Sunday in order to prepare the items for pick up. Please view the following schedule of Ramsburg Building breakdown:

5:00 PM: Ramsburg building closed to public and 4-H (except for club members in Family Community Science and Open Quilt)

5:30 PM: Pickup only for art/craft/sewing/photography/needlework pickup begins – otherwise CLOSED

5:45 PM: Ramsburg building OPEN to 4-H for booth removal, to be completed by 6:30 PM.

6:30 PM: Small Animal cages start arriving

Free Rides for 4-H Members

Every 4-H member including Cloverbuds who are a member in good club standing can go on the rides during one time slot at the fair. You will need to stop by the 4-H Headquarters to get your wristband. If you lose your wristband you will not be able to get another one. If you are not on the list to receive a wristband than you will need to check with your 4-H leader to find out why.

Beat the Heat and Help Sell Ride Tickets

The 4-H Association and Fair Committee are seeking volunteers to help sell ride tickets throughout the fair. If you have a child enrolled in the 4-H Program, it would be appreciated if you would volunteer to sell ride tickets. It is a great way to get out of the heat. The booths are air-conditioned and shifts will run for approximately 2-2 ½ hours. The rides are scheduled to run from noon – 4:00 PM and 5:00 PM – 9:30 PM every day, with a dinner break from 4:00 PM – 5:00 PM. Please follow the link and sign up for a shift today at www.signupgenius.com/go/10c0b44a9a823abf49-ride.

Fair Breakdown and Departure

The fair will be closing Sunday, August 26th, at 5:00 PM. The breakdown for all 4-H is 5:00 PM. **There are no exceptions.** All barns, exhibits and tents must stay fully intact until 5:00 PM unless otherwise noted below.

Departure of Milking Dairy Cows

Dairy milk animals may depart the grounds on Sunday, August 26th, at 4:00 PM, NO EARLIER! All dry dairy animals must remain on the grounds until 5:00 PM on Sunday.

Attention Dairy Members

Please use the holding tank for disposal of your milk. The holding tank is located at the far end of the dairy barn by the milking area.

Barn/Manure Clean-up & Pen and Show Ring take down after the fair

We will be cleaning the manure out of the barns and taking the pens and show rings down immediately after the fair again this year. These efforts will be coordinated shortly before the fair or during the fair. Daily manure clean-up will be done by herdsman and exhibitors. Help from each exhibitor and parents are needed!

4-H Dress Code

Please keep in mind that you are representatives of 4-H, and your clothes should make you look respectable to the public. Please do not wear t-shirts with foul language, alcohol, tobacco or obscene gestures. Shorts should be of good length, and tops should adhere to the two-finger rule. Wear safe shoes to the fair, **no sandals or flip flops permitted.** Sturdy shoes such as work boots or sneakers are appropriate footwear. (The 4-H dress code; includes all 4-H events and the fair including set-up dates and clean-up dates).

You are 4-H Representatives

You are a representative of 4-H to all the people who see you at the fair. They will judge 4-H by your actions. CHARACTER COUNTS; as a 4-H member you are expected to exemplify the six pillars of character at all times: Trustworthiness, Respect, Responsibility, Fairness, Caring, and Citizenship. You are 4-H! We are proud of you!

One last call for help...

After Fair Clean-up Days

There will be an after fair clean-ups on **Thursday, August 30th, 5:00 PM – 7:00 PM**.

The Fair Committee has also scheduled a final end of the year clean-up for **Saturday, November 3rd, 9:00 AM to 4:00 PM**.

We are hoping that 4-H families will be willing to help out with these clean-up efforts. Please contact the 4-H Office (908) 788-1341, and let us know if you are available to attend.

Putting on a fair is very exciting, but it is going to require a lot of help, cooperation, and participation from our entire 4-H family! Remember we are a T.E.A.M. (Together Everyone Achieves More!)